Cengage Mindtap Lap Set-up Instructions

You'll need to reach out to our Cengage representative first, and they will give you a URL and other info to get this set-up.

1. Click a link in your Bb Learn course shell/section to one of the Mindtap labs.
   a. Or make a link by going to a "Week" area or other content area, and clicking "Partner Content" and "Content Market."

   ![Click to collapse this area.]

2. Find and click the link for the textbook that you are using.

   ![Click to collapse this area.]

   ![Content Market]

   List of textbook providers
3. Select "Link to an existing course or section."

4. Select the name of your course under "Course Name."

5. Click "Continue."
5. a. If you cannot click "Continue":
   i. Likely, you will see an error message about students already being registered. This happens when students have already clicked existing links to MindTap labs before they were set-up. (Students won’t see anything until you properly set this up.)
   ii. Go back to step 3 above and choose "Copy from an existing course."
   iii. Fill in the course info (course days are not important) *BUT* give the course a SLIGHTLY DIFFERENT name (add "v 2" without quotes or "B" without quotes or something to the course name).
6. On the "LINK TO MINDTAP COURSE" screen, select "I want to synchronize individual activity scores."
   a. This lets you have Grade Center columns for each lab activity.
   b. Click "Continue."
   
   ![Click to collapse this area.](image)

   **LINK TO MINDTAP COURSE**

   In your Blackboard course, you are about to add a link to your MindTap course.

   This integration also enables grade synchronization with your Blackboard gradebook. You have the choice to synchronize either an overall course score or individual activity scores for graded items. Please make a selection to learn more about your choice.

   ![Select options for grade synchronization](image)

   - I want to synchronize an overall course score
   - I want to synchronize individual activity scores

   Select this option if you want to be able to add gradebook columns later to synchronize individual activity scores. After completing this course setup process, you can launch the Cengage integration again to add activity info to gradebook columns as needed to your Blackboard course.

   Select Continue to confirm your selection or make another choice.

   ![Continue button](image)

   ![Click to collapse this area.](image)

7. On the "Cengage Learning Mindlinks Options" page, click "Browse" and choose where to add the link.
   a. This is the link to all labs.
   b. If you already have individual links to lab, it’s unlikely you’ll need to re-add them.
   c. Even if you already have a link to all labs, follow through with this step.
   d. Click the link to make sure all labs are present.
   e. Hit back button, hover your mouse pointer over the new Cengage link to all labs in your Bb Learn course section or shell, click the circled down arrow, and click "Make Unavailable," if you do not want students to see this link.
8. If you need to make links to lab in other parts of your Bb Learn course section or shell, navigate to each of those areas in your Bb Learn course section or shell, click the "Partner Content" button/drop-down menu under the main title of the Bb Learn page, and click "Content Market."

   ![Click to collapse this area.](image)

   a. Under "SELECT YOUR CONTENT PROVIDER BELOW," choose "CENGAGE Learning."
9. Fill out the rest of the information as you normally would for a new Bb Learn assignment/item.

Search labels: mind-tap, mind tap