Kaltura Drexel Streams -- Embed Kaltura Audio or Video in Any Bb Learn Text Box

If you only need to upload videos to Kaltura Drexel Streams (for later use in Bb Learn or for use elsewhere):

1. Visit https://drexel.edu/it/streams & login (upper right should have link if not taken to Drexel Connect).
2. Click "+Add New."
3. Click "Media Upload."
4. Check box to agree to "terms and conditions."
5. Drag and drop a file to area shown (scroll down) or click "Choose a file to upload." And follow the on-screen instructions.
6. When you want to add it to Bb Learn, see Kaltura Drexel Streams -- Adding Media to Bb Learn
   a. Or if you want just a link to copy/paste where you wish, see Kaltura Drexel Streams -- Sharing Kaltura Audio or Video with Non-Drexel User.

Here is how to upload audio & video to Kaltura and/or add Kaltura audio or video in a Bb Learn Text Box when editing content, or submitting an assignment.

1. You need to record a video first.
   a. If you need options for how to do that, see the link below.
   b. Recording Video on a Computer and Adding to Bb Learn -- aka Screen Record
2. Students: Assignment submission links and Bb Learn discussion boards let you embed video and audio you upload to Kaltura Drexel Streams.

3. Instructors: Add or edit some content in your Bb Learn course section, such as an Item. See Bb Learn Content Areas -- Adding and Editing Items or Folders
   a. Look for a large text box when editing the content.

If the text box only has 1 row of icons at the top, click the double-down arrow on the far right to expand the toolbars.

The text box should have 3 rows of icons or toolbars, as shown below.

b. Click the "Mashups" button.
3. c. Click "Kaltura Media."

4. **Upload audio or video?**
   a. Click "Add New" in upper right.
   b. Click "Media Upload"
   c. Follow the onscreen instructions.
   d. Skip to step 8 below.

5. Locate audio or video in Kaltura to add.
6. Click the "Select" button to the right of the audio or video.
7. Make any additional changes on the edit page for the content.
8. Scroll up or down and click "Submit."

There are 3 ways to see your upload Kaltura Drexel Streams videos:

- Visit https://drexel.edu/it/streams, and login.
- Visit Bb Learn at https://learn.dcollege.net, and click Sign In Standard > Tools (in left navigation panel) > Kaltura My Media.
- Visit DrexelOne at https://one.drexel.edu, login, click "CAMPUS+COMMUNITY", scroll down to "Drexel Streams."

Click link below to learn to see what a Content Area is.

<table>
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<tr>
<th>A content area in a Bb Learn course section is a webpage that has the &quot;Build Content,&quot; &quot;Assessments,&quot; &quot;Tools,&quot; and &quot;Partner Content&quot; drop-down menus at the top.</th>
</tr>
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<tbody>
<tr>
<td>The name of your content area will likely be different than &quot;Course Materials.&quot;</td>
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<table>
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<tr>
<th>Course Materials</th>
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<tr>
<td><strong>Build Content</strong></td>
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The link in the left-hand navigation panel leading to a Content Area can also be called a Content Area.

<table>
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<th>Again, your content area will likely have a different name than &quot;Course Materials.&quot;</th>
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<th>Info Test 1</th>
<th>Course Materials</th>
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In a Content Area, you add, well, content. Like Items or Content Folders (from under “Build Content”) to add text, web links, images, files, and folders. Assignment and test submission links appear in Content Areas as well.

**Want to allow students to download the video?**

- There's a work-around solution for this. See link below.
- Kaltura Drexel Streams -- Allow Downloads
Contact Mike Galloway (mjg88@drexel.edu), CCI Technology Services Manager, for additional assistance.

*Additional Assistance is ONLY for Drexel University - College of Computing & Informatics (CCI) instructors, faculty, professional staff, and students.*

Anyone else should contact technical support for their own college, department, university, organization, or business.