Zoom -- Click your own Zoom Link and Enter as Host or Drexel Account

Video Instructions.

- Just 1st minute or two at link below.
- [https://1513041.mediaspace.kaltura.com/media/Zoom+Overview+for+TA%27s+and+Instructors++September+2020+PUBLIC/1_9wpezg2v](https://1513041.mediaspace.kaltura.com/media/Zoom+Overview+for+TA%27s+and+Instructors++September+2020+PUBLIC/1_9wpezg2v)

Written Instructions

Basically, you want to make sure you are signed into the Zoom application installed on your computer. And signed out of the wrong zoom website in your web browser. This can fix many login issues, and will let you login with your Drexel Account after clicking a Zoom meeting link. If you scheduled/created the Zoom link, you will be the Host.

Here’s how:

1. Without clicking a Zoom meeting link, find the Zoom application.
   a. Mac: Look in your Applications folder in Finder or Spotlight Search.
   b. Windows: Look in the Start menu.
   c. Cannot find Zoom?: Zoom may not be installed. Visit [https://drexel.zoom.us](https://drexel.zoom.us) > click “Sign In Standard” > login through Drexel Connect > click “Host a Meeting” with video on or off. Download/install & open/run Zoom or zoom .us when prompted.
2. Click “zoom .us” menu > Sign In.
   a. Or click “File” > “Sign in.”
     i. Click “Sign Out” if you do have a “Sign In” option.
3. Click “SSO Sign in with SSO” or “Sign In with SSO.”
4. Type in “drexel” (without quotes) next to “. zoom. us”. And click “Continue.”
   a. If prompted & if your web browser opens to the Drexel Connect webpage, sign in with your Drexel userid and password.
5. Click “Open link” (and/or click “Open zoom.us” and/or click “Open Zoom” or the like).
   a. If prompted & if your web browser opens to the Drexel Connect webpage, sign in with your Drexel userid and password.
6. Now, quit the Zoom application.
   a. But do “not” sign out in the Zoom application.
7. You can sign out of Zoom in your web browser if you wish now. Just not the Zoom application itself.
   a. To sign out of Zoom in a web browser (if you wish): Click “Drexel University Zoom” > “Sign In Standard” > person icon in upper right > “SIGN OUT”. No need to click “DISCONNECT” unless you want to sign out of all standard Drexel websites.

Now, if you click a Zoom meeting link that you created/scheduled, you will enter as a Host.

And for other Zoom meetings links, you will enter with your Drexel Account.

**Need Different Password?**

- See [Zoom -- If Zoom Asks for a Password or Login](https://zoom.us)

**Video Instructions**

- [https://1513041.mediaspace.kaltura.com/media/Zoom--Signing-into-the-Zoom-App-with-your-Drexel-Login-using-SSO/1_si5nvwhb](https://1513041.mediaspace.kaltura.com/media/Zoom--Signing-into-the-Zoom-App-with-your-Drexel-Login-using-SSO/1_si5nvwhb)

- We don't cover signing out of [https://zoom.us](https://zoom.us) first above, but we do recommend that still.

**MORE HELP?**
NEED MORE HELP? Contact ihelp@drexel.edu or the CCI Commons HelpDesk at 215-895-2480.

*Additional Assistance is ONLY for Drexel University - College of Computing & Informatics (CCI) instructors, faculty, professional staff, and students.*

Anyone else should contact technical support for their own college, department, university, organization, or business.