**Zoom -- Set Only authenticated users can join meetings AND only Drexel users -- INCLUDE**

**RECOMMENDED -- Only Drexel-authenticated users can join meetings**

Except for meetings open to the public, *EVERYONE* should do this to ensure everyone in your meeting first logged in by Drexel Connect. So only Drexel people are attending.

1. Login to [https://drexel.zoom.us](https://drexel.zoom.us)
2. Click "Settings"
3. Click to turn on/right the "Only authenticated users can join meetings" option.
   a. If "Drexel Zoom" is not the "Default" option, click "Edit" next to "Drexel Zoom," check "Set as default authentication option," make sure "drexel.zoom.us,drexel.edu" (no quotes) are entered, and click "Save." You honestly might not even be able to edit this.
4. **Also,** click to turn on "Only authenticated users can join meetings from Web client" option.

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**Click here to hide/collapse this area.**

<table>
<thead>
<tr>
<th><strong>Only authenticated users can join meetings</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>The participants need to authenticate prior to joining the meetings; hosts can choose one of the authentication methods when scheduling a meeting.</td>
</tr>
</tbody>
</table>

**Meeting Authentication Option:**

- Drexel Zoom (Default)  
- Edit  
- Hide in the Selection

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**To enable/disable again** for all future Zoom meetings, all scheduled Zoom meetings, and for your Personal Meeting ID Zoom room:

- Make this the default for all future meetings
  - Login to [https://drexel.zoom.us](https://drexel.zoom.us). Click "Settings" > "Only authenticated users can join meetings" (scroll down to see) > click switch to go right.
- Enable for a scheduled meeting
  - Login to [https://drexel.zoom.us](https://drexel.zoom.us). Click "Meetings" > check "Only authenticated users can join meetings" (scroll down to "Meeting Options").
- Enable for your Personal Meeting ID
  - Login to [https://drexel.zoom.us](https://drexel.zoom.us). Click "Sign In Standard" > "Meetings" > "Personal Meeting Room" > check "Only authenticated users can join meetings" (scroll down to "Meeting Options").

**ALSO, direct Drexel students/staff/faculty to link below** for redirect issues and to make it easier/faster for them to join Zoom meetings.

- [Zoom -- Login or Registration or Redirect Issues](https://drexel.zoom.us)

**Visit Zoom -- Managing Users, Privacy, and Security Measures** (if you are not already here) for more helpful Zoom privacy & security tips.