Zoom -- Outlook Plug-in or Add-in for Zoom

You cannot install the Microsoft Outlook Plug-in or Add-in for Zoom, found at the bottom of the "Meetings" webpage after logging into https://drexel.zoom.us. This method does not work.

But the following method will work.

2. Go to the Calendar area.
3. Click New event > ... > Get Add-ins.
4. Type "zoom" in the search box. Click "Zoom for Outlook."
5. Click “Add.”

6. You will see a “Get started for Zoom for Outlook” window. That means you were successful.
7. Open your installed Outlook application or program.
   a. You will see the "+ Add a Zoom Meeting" icon if you make a new calendar event or compose a new email.
   b. If you do not see it, expand the window, or click the small right angle at the far right in the toolbar to scroll right in the Outlook calendar or email toolbar (under "Appointment").
MORE HELP?

NEED MORE HELP? Contact ihelp@drexel.edu or the CCI Commons HelpDesk at 215-895-2480.

*Additional Assistance is ONLY for Drexel University - College of Computing & Informatics (CCI) instructors, faculty, professional staff, and students.*

Anyone else should contact technical support for their own college, department, university, organization, or business.